



## What is a qualifications framework?

A qualifications framework is an instrument that provides insight on the classification of qualifications according to a set of criteria using level descriptors and qualifications in order to understand learning outcomes. In Malta this is known as the Malta Qualifications Framework (MQF)

## What is the MQF responsible for?

The MQF assists in simplifying the Maltese qualifications systems making it easier to comprehend at a national and international level.

Each level on the MQF is expressed in terms of knowledge, skills and competences in accordance with the Malta Qualifications Framework for Lifelong Learning Regulations.

The levels on the MQF cover qualifications ranging from qualification achieved through compulsory education, vocational education and training, as well as further and higher education. The Referencing Report sets the number of credits required per level.

## What is the Referencing Report?

The Referencing Report is a national document that illustrates how the MQF is referenced to the European Qualification Framework (EQF) and to the Qualification Framework European Higher Education Area (EHEA). This document provides information on the comparability of the MQF to the EQF and the EHEA, therefore making Maltese qualification more transparent and easier to understand at a European Level.

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There are a number of skills one can have and these skills can be gained through doing a sport, at home and in the classroom.

Regardless of the job you're applying for, employers will expect you to have excellent basic skills.

An example of basic skills could be communication, listening, teamwork, time management, leadership etc.

## Skills, Guidance & Qualifications in Malta & Europe



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### What does the European Union Programmes Agency do?

The European Union Programmes Agency (EUPA) is an agency that supports Maltese individuals and entities in availing themselves of funding under the various educational programmes provided by the European Commission. As of 2014 EUPA is coordinating the implementation of the funding programme Erasmus+ and of 2017, EUPA will also be coordinating the implementation of the European Solidarity Corps (ESC). EUPA also manages the Europass network and serves as the national Europass Centre in Malta.



### What does the National Commission for Further and Higher Education do?

The National Commission for Further and Higher Education (NCFHE) is the entity responsible for the regulation of the Further and Higher education sector in Malta and for the development of the Malta Qualifications Framework (MQF).

The NCFHE ensures that the MQF is used effectively and also acts as the National Coordination Point for the European Framework as a conversion device for international qualifications.



### What is euroguidance?

Euroguidance is an EU network of career guidance practitioners. It is supported by the European Commission and has country members throughout Europe. The network aims to promote cross-border guidance co-operation and foster learning mobility.

### Euroguidance Malta

- Provides Information resources for career guidance practitioners on all education levels, in their work with national and international matters;
- Produces information and training materials;
- Designs continuous professional development programmes for career guidance practitioners through the organisation of various seminars, training courses and study visits;
- Supports career guidance practitioners on mobility issues and assists them to better understand the opportunities available to European citizens throughout Europe;
- Promotes the development of the European dimension in educational and vocational guidance;
- Organises a range of events for Maltese career guidance practitioners as well as visitors from other countries (where applicable). These professionals raise awareness about EG activities among students and clients within the employment sector;
- Promotes co-operation among different stakeholders in education, training and employment;
- Represents Malta at meetings on an international level.



### What is Europass?

Europass provides simple and user-friendly documents allowing you to clearly and comprehensively communicate your qualifications, skills and competences. Europass helps you adapt to the needs of your potential employers.

### Europass has 5 documents:

- Europass CV (ECV)
- Europass Language Passport (ELP)
- Europass Mobility
- Europass Diploma Supplement (EDS)
- Europass Certificate Supplement (ECS)

### Europass CV tip box:

- Keep your CV to the point and accurate
- Make sure to promote concrete outcomes of your work or study
- Don't freak out if you have no experience! Skills, volunteering or any other relevant work is good
- BE YOU!